

Borough Council of
**King's Lynn &
West Norfolk**



Environment and Community Panel

Agenda

Wednesday, 6th January, 2016
at 4.00 pm

in the

**Committee Suite
King's Court
Chapel Street
King's Lynn
PE30 1EX**



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King's Court, Chapel Street, King's Lynn, Norfolk, PE30 1EX
Telephone: 01553 616200
Fax: 01553 691663

23 December 2015

Dear Member

Environment and Community Panel

You are invited to attend a meeting of the above-mentioned Panel which will be held on **Wednesday, 6th January, 2016 at 4.00 pm** in the **Committee Suite, King's Court, Chapel Street, King's Lynn** to discuss the business shown below.

Yours sincerely

Chief Executive

AGENDA

1. Apologies for absence

To receive any apologies for absence.

2. Minutes (Pages 7 - 15)

To approve the minutes of the previous meeting.

3. Declarations of interest

Please indicate if there are any interests which should be declared. A declaration of an interest should indicate the nature of the interest (if not already declared on the Register of Interests) and the agenda item to which it relates. If a disclosable pecuniary interest is declared, the Member should withdraw from the room whilst the matter is discussed.

Those declarations apply to all Members present, whether the Member is part of the meeting, attending to speak as a local Member on an item or simply observing the meeting from the public seating area.

4. Urgent Business

To consider any business which, by reason of special circumstances, the Chairman proposed to accept as urgent under Section 100(b)(4)(b) of the Local Government Act, 1972.

5. Members Present Pursuant to Standing Order 34

Members wishing to speak pursuant to Standing Order 34 should inform the Chairman of their intention to do so and on what items they wish to be heard before the meeting commences. Any Member attending the meeting under Standing Order 34 will only be permitted to speak on those items which have been previously notified to the Chairman.

6. Chairman's Correspondence

If any.

7. Matters referred to the Panel from other Council Bodies and responses made to previous Panel recommendations/requests

To receive comments and recommendations from other Council bodies, and any responses subsequent to recommendations, which the Panel has previously made.

At the Cabinet meeting on 1 December 2015, the following responses were made to the recommendations from the Environment and Community Panel on 25 November 2015, on the following items:

EC9: Cabinet Report – Hackney Carriage and Private Hire Licensing Conditions Review

PANEL RECOMMENDED: That the Environment and Community Panel support the recommendations to Cabinet as set out below:

That the Council adopt the revised procedures and conditions.

CABINET RESPONSE: The comments of the Panel were taken into account when Cabinet considered the item.

EC10: Cabinet Report – Freebridge Community Housing Representation

PANEL RECOMMENDED: That the Environment and Community Panel support the recommendations to Cabinet as set out below:

(i) To agree the proposed terms of reference to a strategic forum between the Council and Freebridge Community Housing as set out in the report.

(ii) To agree that the Leader and the Portfolio Holder with responsibility for Housing, along with the Chief Executive, represent the Council at the proposed forum.

CABINET RESPONSE: The comments of the Panel were taken into account when Cabinet considered the item.

8. Norfolk Museums Service Update

To receive an update from Robin Hanley on Norfolk Museums Service.

9. Cabinet Report - Smoke and Carbon Monoxide Regulations (Pages 16 - 29)

The above report is on the Cabinet Forward Decision List for 12 January 2016 and has been identified by the Chairman for consideration by the Panel.

The Panel are requested to consider the report and make any appropriate recommendations to Cabinet.

10. Grounds Maintenance Review (To Follow)

11. West Norfolk Disability Forum Constitution (Pages 30 - 34)

12. Work Programme and Forward Decisions List (Pages 35 - 40)

To consider the Work Programme.

In considering the Work Programme Members' attention is drawn to the Cabinet Forward Decision List.

13. Date of the next meeting

To note that the next meeting of the Environment and Community Panel is scheduled to take place on **Wednesday 27th January 2016 at 6.00pm** in the Committee Suite, King's Court, Chapel Street, King's Lynn, PE30 1EX.

To:

Environment and Community Panel: Councillors L Bambridge (Vice-Chairman), Mrs C Bower, Mrs S Collop, Mrs S Fraser, G Hipperson, M Hopkins, J Moriarty, P Rochford, C Sampson (Chairman), T Smith, Mrs S Squire and Mrs J Westrop.

Portfolio Holders:

Councillor A Lawrence

Councillor Mrs E Nockolds

Councillor D Pope – Cabinet Member for ICT, Leisure and Public Space

Officers:

Chris Bamfield, Executive Director Commercial Services

Duncan Hall, Strategic Housing and Community Safety Manager

Honor Howell, Assistant Director - Central and Community Services

Sarah Moore, Operations Manager

By Invitation:

Robin Hanley – Norfolk Museums Service

Executive Directors